

What is the Registration Fee for A/E Members to participate in the A/E Insight 2022 Public Activities / Events?

- **Welcome Reception:** \$35 until February 26th (\$45 after)
- **AIAC Leadership Breakfast:** \$25 until February 26th (\$35 after)
- **Lunch & Learn Session:** \$30 until February 26th (\$40 after)

What is the Registration Fee for Non-Members to participate in the A/E Insight 2022 Public Activities / Events?

- **Welcome Reception:** \$45 until February 26th (\$60 after)
- **AIAC Leadership Breakfast:** \$35 until February 26th (\$50 after)
- **Lunch & Learn Session:** \$40 until February 26th (\$55 after)

What is the Purchase Price for A/E Insight 2022 Virtual Booths?

Virtual Booth Level	A/E Member Rate	Non-Member Rate
Large	\$600	\$900
Medium	\$450	\$750
Small	\$250	\$500

What is the A/E Insight 2021 Cancellation Policy?

Event Registration Cancellations:

Cancellations must be submitted to A/E in writing. The date / time stamp on the registrant's email serves as the date of written notice of cancellation and will, therefore, be considered the official cancellation date. Exhibitors who cancel on or before 26 March 2022 will receive a full refund less a \$15 processing fee. **Registration fees are non-refundable after 26 March 2022.**

Exhibitor & Sponsorship Cancellations:

Cancellations must be submitted to A/E in writing. The date of receipt of supporter's written notice of cancellation will be the official cancellation date. Exhibitors who cancel on or before 26 March 2022 will receive a full refund less a \$225 processing fee. Sponsors who cancel on or before 26 March 2022 will receive a refund

equal to 85% of the total sponsorship fee. **Exhibitor and sponsorship fees are nonrefundable after 26 March 2022.**

Cancellation requests must be submitted in writing to meetings@afe.org. Requests for cancellations will not be accepted via telephone. *Substitutions are allowed without fee at any time.* Additional information about the 2022 AFE Officer Inauguration can be found at <https://bit.ly/AFEInsight>.

How BIG is AFE Insight Weekend this year?

We anticipate hosting 50 guests in-person at the conference hotel plus another 125 attendees online.

Will the 2022 AFE Insight Weekend be virtual?

Actually, until further notice, AFE Insight 2022 will be a hybrid event. Unless and until the City of Chicago issues additional COVID-19 restrictions limiting in-person gatherings, we will move forward with hosting guests at the conference hotel in Chicago. We will also be offering remote-only access registration that will allow AFE Members and guests who remain under travel restrictions to participate in the professional development activities from their homes or offices. The following list of planned activities details the format and where each will take place:

DISCLAIMER: To protect the health and safety of our Members and guests, we will strictly follow all COVID-19 safety protocols set forth by the conference hotel, the City of Chicago and the State of Illinois. Please follow us on social media by searching the **#AFEInsight2022** hashtag on [Facebook](#), [Instagram](#), [LinkedIn](#), [Pinterest](#), [Twitter](#) and [YouTube](#) for the latest updates concerning safety protocols and other event related news.

What is the dress policy?

In general, for all planned in-person AFE activities, the dress code is business casual. For the planned virtual activities, as many attendees will be at home or in the office; so, *house rules* apply.

What is the Conference Hotel?

A contract with our intended conference hotel is still pending. Once confirmed To submit an inquiry, please send an email to meetings@afe.org.

What is the press policy?

As an operating principle, AFE seeks to conduct its activities in a manner that is objective, vendor-neutral and transparent. To that end, AFE activities shall be open to the press unless an exception is specifically made in advance or if such openness inhibits the ability of attendees to communicate and collaborate in an open and candid

manner. Any questions about this policy should be referred to the Executive Director / CEO of AFE. Please contact Elizabeth Curtis at ecurtis@afe.org or (571) 395-8772 for more information.

Do Speakers / Presenters need to register?

Educational track presenters / speakers will be automatically receive complimentary registration. Additionally, speakers will also receive a complimentary small format virtual booth. Speakers will, however, be responsible for their lodging plus ground transportation to and from the event venue.

Who is the host chapter and how do I get in touch with them?

A/E Insight 2022 will be co-hosted by Region 3 – A/E MidWest and A/E 1, the Chicagoland Professional Chapter. A/E MidWest includes professional and student chapters in the states of Illinois, Iowa, Minnesota, Nebraska, North Dakota, South Dakota and Wisconsin. A/E 1 – Chicagoland (aka Alpha Chapter) is one of the longest-standing and largest professional chapters in A/E. For more information on the activities and Members of A/E 1, please contact chapter president, Elliot Echols at president@afe.org.

When does registration close for A/E Inauguration 2022?

Registration for the 2022 A/E Insight Weekend closes at 11:59 PM EST on Saturday, March 26th.

Will onsite registration be available?

Unfortunately, onsite registration will not be available for this event.

Will A/E Insight 2022 feature any gamification?

Emphatically YES! All attendees / guests are welcome to participate in the booth scavenger hunt and other virtual contests for a chance to earn bragging rights plus ... win a few fabulous prizes along the way. Follow us on social media for more details.

